



NO CUK/TENDER/2016-17/NAME BOARDS/05

Date: 29-07-2016

**TENDER NOTICE FOR SUPPLY AND FIXING OF STAINLESS STEEL  
LETTER BOARDS FOR VARIOUS BUILDINGS IN CAMPUS  
(THROUGH E-PROCUREMENT MODE ONLY)**

Online electronic bids are hereby invited for and on behalf of Central University of Karnataka, for "Supply and fixing of **Stainless steel letters boards for various main buildings in campus** for Central University of Karnataka (as per Annexure-1) as briefly described hereunder:

1.	Name of the work	Supply and fixing of <b>Stainless steel letter boards for various buildings in campus</b> (as per Annexure-1).
2.	Bid submission mode	Online through e-Procurement mode on Central PP portal Two packet system: Packet 1 -Techno-Commercial Bid Packet 2 -Price Bid.
3.	Tender Processing Fee Rs. 500 Earnest Money Deposit Rs.25,000/-	Payable through Demand Draft drawn on any nationalized bank in favour of <b>“Central University of Karnataka”</b> payable at Kalaburagi. The DDs should be sent to “The Registrar, Central University of Karnataka, Kadaganchi -585367, Kalaburagi District” in sealed envelope by super scribing as <b>“DDs for Stainless steel letter boards for various buildings in campus Tender”</b> . The DDs shall reach on or before the date and time of bid opening.
4.	Date and time of availability of bid document in the CPP portal.	From 11.00 Hrs. of 30.07.2016 to 17.00 Hrs. of 19.08.2016
5.	Last date and time for submission of bids through CPP portal.	17.00 Hrs. of 19.08.2016
6.	Date and time of opening technical bids.	15.00 Hrs. of 21.08.2016

## **A. Instructions to Bidders**

1. Bids are to be submitted online through e-Procurement portal ([www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app)) of the Central Public Procurement Portal (CPP portal).
2. Bids submitted offline will not be considered.
3. Bidders are instructed to read and understand the eligibility criteria and terms and conditions.
4. Tender processing fee and EMD is Payable through separate Demand Drafts drawn on any nationalized bank in favour of “**Central University of Karnataka**” payable at Kalaburagi. The DDs should be sent to “The Registrar, Central University of Karnataka, Kadaganchi -585367, Kalaburagi District” in sealed envelope by super scribing as “DDs for Supply and fixing of **Stainless steel letter boards for various buildings in campus** tender”. The DDs shall reach on or before the date and time of bid opening.
5. EMD of the unsuccessful bidders will be refunded after opening the price bids and EMD of the successful bidder will be refunded after three months from the date of completion of the contract.
6. To avail the concessions available to MSMEs, such bidders are required to upload, the registration certificate issued by NSIC.
7. Bidders are advised to submit the tender strictly based on the terms and conditions specified specification contained in the Tender Documents and not to stipulate any deviations. Conditional bids will be summarily rejected.
8. Price bids of the responsive bidders will be opened.

## **B. Eligibility of the bidders**

1. The bidder shall be registered company/firm.
2. The bidder shall have valid trade license for sale/ supply of the items mentioned in Annexure I
3. The bidder shall not be black listed by any Govt./Semi Govt./Private Institution. A self-certificate in this regard shall be enclosed.
4. The bidder shall be free from the encumbrance and there shall not be any vigilance case/ CBI case/ Court Case pending against him. A self-certificate in this regard shall be enclosed.
5. The firm should be registered with the Sales Tax and other required statutory registrations.

6. The firm should have an experience of at least 3 years in supply and fixing of signboards.
7. Average annual turnover during the past three years (2012-13 to 2014-15) should be at least Rs. 27,00,000. The bidder should enclose balance sheet and IT returns for the said three years.
8. List of clients served highlighting government clients along with contact numbers and work order copies to be furnished.
9. The bidder should produce the evidence of executing similar works for government department or PSU for the value of at least Rs. 8,00,000 in one to three orders.

**C. Each Bidder shall upload the following digitally signed documents**

**Packet I**

1. Annexure –I and II, Firm registration certificate, NSIC registration Certificate if applicable
2. Certification for OEM or authorised dealership for supply of items /specified in Annexure – I
3. Sales Tax Registration Certificate and/or service tax Registration Certificate, PAN Card.
4. ITRs for the last three years from the Assessment Years from 2013-14.
5. Audited Profit and Loss account for last 3 financial years from 2012-13.
6. Auditors certificate indicating the turnover for last 3 financial years from 2012-13.
7. Work orders/purchase orders to meet the eligibility requirements.

**Packet II**

8. Annexure III – Price Bid.

**D. Terms and Conditions**

1. The bidders are instructed to ensure their eligibility to participate in the tender as per tender norms and shall upload relevant supporting documents of fulfilling their eligibility.
2. The prices quoted should be valid for 6 months from the date of opening of the Price Bid.
3. Bidders can visit the campus and discuss with the coordinator procurement for understanding the nature of the work during the officer hours.

4. All building names with brass or steel letters for various buildings using metal shall be fixed within 15 days from the date of award of contract.
5. The inspection of the material and work will be conducted by the representative of CUK at site on the basis of technical specifications of the purchase order.
6. Payment will be made after fifteen days of satisfactory fixing of boards as per specifications.
7. Material offered should be warranted for its quality for 3 years from the date of installation and any defect is reported during the warranty period in the items should be replaced with new piece by the firm within one week free of cost.
8. The bidder shall provide security of 10 percent of the total value of the contract as security deposit either through DD or Bank guaranty for the warranty period.
9. The University reserves the right to split the job into two or more parts and to award the work to separate agencies/ contractors. Work will be awarded to the lowest bidder, subject to the work experience and fulfilment of other terms and conditions and specifications.
10. The University reserves the right to postpone and/or extend the date of receipt or to withdraw the tender notice or not to place the order or to place order for part or full quantities without assigning any reason thereof at any stage of the tender. In such an event, bidders shall not be entitled to any compensation, in any form whatsoever.
11. Canvassing in connection with the tender is strictly prohibited and the tenders submitted by such tenderers indulging in such practices are liable to be rejected. Also CUK reserves the right to debar the firm for minimum one year as per the Company policy.
12. In case the contractor fails to complete the whole work within the stipulated period, and clear the site, he shall be liable to pay liquidated damages @ 0.5% (One Half of one percent only) of the value of contract per week and or part thereof of the delay subject to a maximum of 10% (ten percent only) of the value of the contract. The parties agree that this is a genuine pre-estimate loss / damage which will be suffered on account of delay on the part of the Contractor and the said amount will be payable on demand without there being any proof of the actual loss of damages caused by such delay.

13. The amount of compensation may be adjusted or set-off against any sum payable to the Contractor under this or any other contract with the Corporation.
14. The contractor shall at his own expense arrange for the safety norms as per Government of India norms with respect to all labour directly or indirectly employed for performance of the works and shall provide all facilities in connection therewith.
15. The contractor shall provide and maintain at his own expenses guards and fencing when and where necessary or required by the University for the Protection of the works or for the safety and convenience of those employed on the works or the public.
16. The university shall not be liable for any accident, injury or for any other mishap caused to him/them/their employees/agents and labour employed by the contractor and for any kind of damage during the execution of the contract or work done. For any kind of such injury or loss caused to any person/persons mentioned herein above, the contractor shall be exclusively liable.
17. If the contractor or his workmen or employees injure or destroy any part of the building in which they may be working or any building, road, fence etc., continuous to the premises on which the work or any part of it is being executed, or if any damage to the work while in progress the contractor shall upon receipt of a notice in writing in that behalf make the same good at his own expense.
18. In case of repairs and maintenance works, splashes and dropping from white washing, painting, etc. shall be removed and surfaces cleaned simultaneously with completion of these items of work in individual rooms, quarters or premises, etc. where the work is done, without waiting for completion of all other items of work in the contract. In case the contractor fails to comply with the requirements of this condition, the concerned authority shall have the right to get the work done by other means at the cost of the contractor. Before taking such action, however, the concerned authority shall give three days' notice in writing to the contractor.
19. Any legal action taken or proceeding initiated on any of the terms of the agreement shall be only in Kalaburagi jurisdiction.
20. If tender opening day happens to be holiday, the next working day will be treated as tender opening day.
21. Price bids of all the bidders whose technical bids are qualified will be open.

REGISTRAR  
CENTRAL UNIVERSITY OF KARNATAKA

### Annexure I- Technical Specifications

Boards with stainless steel letters for various buildings to be fixed on the buildings located in the campus of Central University of Karnataka, Kadaganchi as specified under:

Sl. No.	Name of the board			Fixing Location (Height)	Material	Size in inches
1.	ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ	ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ	Central University of Karnataka	Top of the Building Top of admin block's car parking on stone tiles (30 feet)	Stainless steel of 18 gauge or 1.214 mm thick	18
2.	ಆಡಳಿತ ಭವನ	ಪ್ರशासनिक भवन	Administrative Building	Top of the Building Top of admin block's car parking on stone tiles	do	8
3.	ಅತಿಥಿ ಗೃಹ	अतिथि गृह	Guest House	Front of the car parking area at Guest House on wall	Do	12
4.	ಕೇಂದ್ರ ಗ್ರಂಥಾಲಯ	केन्द्रीय पुस्तकालय	Central Library	Entrance top wall on stone tiles	do	12
5.	ಸಾಮಾಜಿಕ ಮತ್ತು ವರ್ತನಾ ವಿಜ್ಞಾನ ನಿಕಾಯ	सामाजिक और व्यवहार विज्ञान स्कूल	School of Social and Behavioural Sciences	Entrance top wall on rough plastered wall	do	8
6.	ಭೂ ವಿಜ್ಞಾನ ನಿಕಾಯ	पृथ्वी विज्ञान स्कूल	School of Earth Sciences			
7.	ವ್ಯವಹಾರ ಅಧ್ಯಯನ ನಿಕಾಯ	व्यावसायिक अध्ययन स्कूल	School of Buisness Studies			
8.	ಮಾನವಿಕ ಮತ್ತು ಭಾಷಾ ನಿಕಾಯ	मानविकी एवं भाषा स्कूल	School of Humanities and Languages			
9.	ಮಾನವಿಕ ಮತ್ತು ಭಾಷಾ ನಿಕಾಯ	मानविकी एवं भाषा स्कूल	School of Humanities and Languages			

- 1) Fitting charges and scaffolding (Parancha) charges should be worked out while pricing.
- 2) All three languages should be of same size
- 3) Type of letter : Bookman Old Style
- 4) Wall thickness 1.5mm
- 5) Stainless Steel Of 1.214 Mm Thick Or 18 Gauge Thick

Signature of the authorised person: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Place: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm )

**Annexure II**  
**Tender Application and Declaration Form**

1. Name of the Firm: ... ..
- a. Full Postal Address: ... ..
- b. Mobile NO.....
- c. Telephone No. ....
- d. Fax No.....
- e. E.mail Id:.....

2. Payment details

Sl. No.		Process Fees	EMD Fees
a.	DD No.		
b.	DD Amount		
c.	Date		
d.	Bank / Branch		

3. Date of Establishment of Firm.....
4. Registration No. of Firm: ... ..
5. Name & Address of Branch / Sister Concerned : .....
6. Type of Organization : Proprietary / partnership / HUF / Company.
7. Is your firm participating as Principal Manufacturer or Authorized dealer : .....
8. Give details of any Government contracts executed during the last twelve months (attach separate sheet, if necessary):... ..

**UNDERTAKING**

I the undersigned certify that:

- a) I have gone through the terms and conditions mentioned in the tender document and willing to abide with all the terms and conditions mentioned in the tender document.
- b) The rates quoted by me are valid and binding upon me for the entire period of contract.  
It is also certified that Item quoted is of Standard Quality and workmanship.
- c) I hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period, if I qualify in the tendering process.
- d) I give the rights to the Central University of Karnataka forfeit the earnest money deposited by me if any delay occurs on my part or if I fail to comply to the terms and conditions mentioned in the tender document.
- e) There is no vigilance/CBI case or court case pending against my firm **nor** is my firm blacklisted by any agency/department.

Signature of the authorised person:\_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Place: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal .

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**Annexure III - Price Bid**

<b>Sl.no</b>	<b>Description</b>	<b>Price excluding taxes and including all the cost of material, transportation and fixing.</b>	<b>Taxes</b>	<b>Price inclusive of taxes</b>
1	Supply and fixing of building names with stainless steel letters for various buildings using metal as given in Annexure I			
	Price inclusive of all taxes in words			

Signature of the authorised person: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Place: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm.