



F.No.1518/F&A/CUK/14-15/

Date: 02.03.2015

**CIRCULAR**

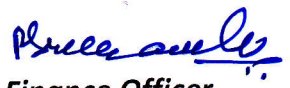
For compilation of Current Financial Year Annual Accounts (2014-15), the Finance section needs to work on various aspects before closure of accounts by **31<sup>st</sup> March, 2015**.

In this context, it is hereby brought to the notice of all the concerned for full & final settlement of **advances** drawn for official purposes, **LTC Advances, Imprest** on or before **16.03.2015** so as to update the accounts.

Keeping in view the closure of accounts by 31<sup>st</sup> March, 2015, requests for new advances will not be considered except emergency cases.

Imprest advances for next financial year 2015-16 will be released in the 1<sup>st</sup> Week of April-2015. It may also be noted that if one advance is not settled, the second advance cannot be released as per **General Financial Rules (GFR) 2005** and also to avoid audit observations.

This issue with the approval of the Hon'ble Vice Chancellor.

  
Finance Officer  
Finance Officer  
Central University of Karnataka  
Gulbarga.

Copy to:

1. The O/o the Hon'ble Vice Chancellor
2. The O/o the Registrar: - for information please.
3. *All the Deans/HODs/Section Heads :- for compliance*
4. The System Analyst :- *with a request to upload the same in CUK web portal.*
5. *The Internal Audit Officer :- for information please*
6. **The F & A section** :- *with a direction to submit the list of outstanding advances to appraise the same to the Competent Authority and email the same to the concerned .*
7. The Guard file.