

**CENTRAL UNIVERSITY OF
KARNATAKA**

(Established by an Act of the Parliament in 2009)



Kadganchi, Aland Road
Gulbarga 585 311
Phone (08477) – 226702
Telefax : 225703
Website: www.cuk.ac.in

APPLICATION FORM FOR EARNED LEAVE/HALF PAY LEAVE/COMMUTED LEAVE

1. Name of the Employee with Designation :
2. I.D. No. :
3. Department/Section :
4. Whether permanent/Probationer/
Temporary/Deputation :
5. Nature of leave applied now and
Number of days with period :
6. Purpose for which leave is required :
7. Details of leave last availed :
8. Leave address, if granted
(with phone No. if any) :

Date:

Signature of the Employee

Recommended /Not recommended

Signature with Designation

FOR USE IN THE ADMINISTRATION SECTION

Verified that _____ days of _____ is at
his/her credits as on _____

Dealing Assistant

Section Officer/Asst. Registrar/Deputy Registrar

Sanctioned /Not Sanctioned

REGISTRAR