

**CENTRAL UNIVERSITY OF  
KARNATAKA**

(Established by an Act of the Parliament in 2009)



Admin Building Kadaganchi Aland Road,  
District Gulbarga 585 367  
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No.CUK/F&A/F-1522/2018-19/

17<sup>th</sup> December 2019

**CIRCULAR**

All the staff members of the University (Teaching and Non-Teaching) and Contractual Faculties are requested to submit the declaration form (Proforma enclosed) for calculation of Income Tax for the Financial Year 2019-20 & Assessment Year 2020-21.

The above information may be furnished to the Finance Department on or before 30<sup>th</sup> December 2019. If no information is received, Income Tax will be calculated based on the records of earning available with the finance office and Tax Deduction will be made as per rules from their salaries / remuneration.

  
**FINANCE OFFICER**  
**FINANCE OFFICER**  
*Central University of Karnataka*  
*Kalaburagi - 585367*

Copy to :

1. O/o The Hon'ble Vice Chancellor
2. O/o The Pro Vice - Chancellor
3. All the concerned Officials /Employees
4. All the Deans / HOD's
5. O/o The Registrar
6. Concerned File
7. Notice Board
8. System Analyst with a request to upload the copy in the official website of CUK on Scrolling.

INFORMATION FURNISHED TO THE EMPLOYEE FOR TAX DEDUCTION AT SOURCE  
ON THE INCOME FROM CENTRAL UNIVERSITY OF KARNATAKA  
( Period from March'2019 to February'2020:: FY- 2019-20 & AY 2020-21)

Name :

Designation :

PAN No (Encl Photo copy) :

Mobile No :

Rent Paid :

Note: Employee paying rent more than Rs.1,00,000/- per Annum must submit rent receipt with PAN of house owner.

Salary received in previous organizations :  
(if any) & Tax deducted at source in Dept.  
(Copy of the statement enclosed)

Other Income (please specify) :  
Other than salaries

Savings Other than recovery from salary :  
Lic premiums, NSC, EMI, Principal Portion, etc  
(Copies of the same enclosed for reference)

Income / Loss from House :  
Property (Principal Amount)

Interest paid on House :  
Building Advance  
(Bank statement Copy is required to be enclosed)

Certified that the information furnished above is true to the best of my knowledge and belief and I hereby undertake to furnish any changes in the information and details already furnished as and when the changes take place.

***Signature of the Employee / Contractual Faculty***

Note: 1) Please do not furnish the details of deductions made from salaries  
2) Copies of documentary proof is required to be enclosed.