

**CENTRAL UNIVERSITY  
OF KARNATAKA**

(Established by an Act of the Parliament in 2009)



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F.No.2545/PUR/CUK /

Date: 18.07.2018

**EXPRESSION OF INTEREST**

The University invites expression of interest on letter heads of interested vendors for the following shops: **1. Stationery and Xerox Shop 2. Bakery Shop & Fruit and Juice Stall along with vegetables Stall 3. Grocery Shop 4. Dry Clean Shop 5. Saloon Shop Separately for Men & Women.** at CUK shopping complex or at a suitable location identified by the University under **two Bids system**. The details can be found on the University website (www.cuk.ac.in). Interested persons/vendors may submit the same to the office of **The Registrar Central University of Karnataka Kalaburagi, latest 9.08.2018 up to 12.00 noon. The bid will be opened on the same day 3.30 p.m. The interested vender may be participated in the opening of the tender.**

Sd/-  
Registrar

**Gulbarga**

**Date: 18.07.2018**

**General Guidelines for Sl. No 1 to 26**

1. The Expression of Interest is to be submitted on official letter /head of the vendor along with non-refundable fee of **Rs.1000/-** only in favour of "Finance Officer", Central University of Karnataka payable at Kadaganchi.
2. The DD's should have been obtained not earlier than ten days before the prescribed date of submission of the Expression of Interest.
3. The Vendor should have been issued with the license by the concerned govt. dept. to operate in the concerned business field and the copy of the same to be enclosed and kept in the Technical Bid.
4. The vendor should have been in the business field for at least 03 years in the business and an annual turnover of a minimum of Rs.1.00 Lakhs per year. (Income tax return for three assessment year's form 2016-17 to 2018-19 is to be submitted and kept in the Technical Bid.
5. The Shop like **Dry Clean & Saloon** is exempted from submission of annual turnover and Tax returns statement.
6. The permission / contract will be awarded to the highest bidder of the technically qualified bid / Expression of Interest.
7. The vender is required to quote monthly rent to be payable to the University which is required to be paid in advance in every month as given in the Financial Bid as **Annexure-II**.
8. The monthly rent has to be remitted to the University account on or before 10<sup>th</sup> of every month in advance.
9. Failure in remitting the rent in advance would enable the university to terminate the contract without prejudice to any other rights available to the University.

3-9.

10. Details of the space for various shops is as under:
  - a. Stationery Shop 29.64 Sqr. Meter
  - b. Bakery Shop & Fruit and Juice Stall 29.64 Sqr. Meter
  - c. Grocery Shop 29.64 Sqr. Meter
  - d. Saloon Shop 29.64 Sqr. Meter
  - e. Dry Clean Shop 29.64 Sqr. Meter
11. Electricity and water charges are required to be paid as per the usage apart from the monthly rent with ten (10) days of receipt of the information / advice from the University.
12. The persons employed by the successful bidder should be clean and neat.
13. Surrounding of the shop and University should be kept clean and neat.
14. Debris originated from the shops should be disposed properly without adversely affecting the University campus.
15. Interested persons may submit the same by hand to the Registrar's Office latest by 9.08.2018 up to 12.00 p.m. The Technical bid will be opened on the same day at 4.00 p.m.
16. The proposal received shall be scrutinized and only those technically qualified persons/vendors financial bid will be opened and the contract for a period of 1 Years initially and may be extended on satisfactory performance with mutual consent subjected to 10% increase in the rent in the next year. The contracts will be governed as per terms and conditions of the University. Persons/Vendors who are awarded this contract will have to pay a refundable Security Deposit that does not bear any interest as follows:
  - a. Stationery Shop Rs.25,000/- ( shop no.4)
  - b. Bakery Shop & Fruit Stall Rs.25,000/- (shop no.8)
  - c. Saloon Shop Rs.10,000/- (shop no.1)
  - d. Dry cleaning Shop Rs.10,000/-
  - e. Grocery Shop Rs.25,000/-
17. Bidders for all shops may refer **Annexure-II**
18. The Vendor / Tenant should abide by the rules and regulations of the University failing which the security deposit will be forfeited and no further/ claim will be entertained.
19. The University reserves the rights to reject any of the application without assigning any reason thereof.
20. The vendor is required to submit the document as specified in the (**Annexure I**) and make eligible for technical evaluation.
21. The University may extend the contract for one more year subject to the acceptance of minimum 10% enhancement of rent based on the bid amount and satisfactory services and as fixed by the University and on mutual concern.
22. At the end of the contract of period, the vendor should handover the premises in neat, clean and well painted wall, doors, with all the fixtures in good condition. In the event of failure to

handover the premises as stipulated here, the University will make it neat, and the amount will be deducted from security deposit.

23. The vendor /tenant shall not sublet the shop/ area to third party without written permission of the University.
24. The successful bidder is required to enter into an agreement with the Central University of Karnataka.
25. The University will refund the refundable security deposit after deducting the dues if any to the University and the amount due to damages if any made to the premises of the University
26. If a firm is registered as partnership firm or company then the copy of the partnership deed or company details registration along with authentication to sign the document on behalf of the firm may be furnished.
27. The timings of the working hours for week days and on general holidays need to be mentioned.

9.9.

  
18/7/18  
Registrar

कुलसचिव/REGISTRAR  
कर्नाटक केन्द्रीय विश्वविद्यालय  
Central University of Karnataka  
गुलबर्गा GULBARGA.

CENTRAL UNIVERSITY OF KARNATAKA

Technical Specification (Annexure - I)

Sl. No	Documents	Submitted
01	Copy of the DD EOI Fee	
02	Copy of the PAN Card	
03	Copy of the GST registration Certificate	
04	Copy of the Govt. Licence Issued by the concerned Field	
05	Copy of the Income tax returns for three years 2015-16 to 2017-18	
06	Copy of the Annual turnover certified by the auditor for past three years 2015-16 to 2017-18	

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Seal & authorized signatory of firm

Central University of Karnataka

Annexure -II Financial Bid

Sl.No	Name of the shop	Monthly rent (both in figure & words)	Remarks
01			
02			
03			
04			
05			

8-9.

Seal & authorized signatory of firm

