

NO CUK/TENDER/2016-17/BUILDING NAMES/07

Date: 01-08-2016

**TENDER NOTICE FOR SUPPLY AND FIXING OF BUILDING NAME BOARDS
USING ALUMINIUM COMPOSITE PANEL (ACP)**

(THROUGH E-PROCUREMENT MODE ONLY)

Online electronic bids are hereby invited for and on behalf of Central University of Karnataka, for Supply and fixing of **building name boards using aluminium composite panel (ACP)** for Central University of Karnataka (as per Annexure-1) as briefly described hereunder:

1.	Name of the work	Supply and fixing of building name boards using aluminium composite panel (ACP) (as per Annexure-1).
2.	Bid submission mode	Online through e-Procurement mode on Central PP portal Two packet system: Packet 1 -Techno-Commercial Bid Packet 2 -Price Bid.
3.	Tender Processing Fee Rs. 500 Earnest Money Deposit Rs.12,000/-	Payable through Demand Draft drawn on any nationalized bank in favour of “ Central University of Karnataka ” payable at Kalaburagi. The DDs should be sent to “The Registrar, Central University of Karnataka, Kadaganchi -585367, Kalaburagi District” in sealed envelope by super scribing as “ DDs for building name boards using aluminium composite panel (ACP) Tender ”. The DDs shall reach on or before the date and time of bid opening.
4.	Date and time of availability of bid document in the CPP portal.	From 11.00 Hrs. of 01.08.2016 to 17.00 Hrs. of 22.08.2016
5.	Last date and time for submission of bids through CPP portal.	17.00 Hrs. of 22.08.2016
6.	Date and time of opening technical bids.	11.00 Hrs. of 23.08.2016

A. Instructions to Bidders

1. Bids are to be submitted online through e-Procurement portal (www.eprocure.gov.in/eprocure/app) of the Central Public Procurement Portal (CPP portal).
2. Bids submitted offline will not be considered.
3. Bidders are instructed to read and understand the eligibility criteria and terms and conditions.

4. Tender processing fee and EMD is Payable through separate Demand Drafts drawn on any nationalized bank in favour of “**Central University of Karnataka**” payable at Kalaburagi. The DDs should be sent to “The Registrar, Central University of Karnataka, Kadaganchi -585367, Kalaburagi District” in sealed envelope by super scribing as “DDs for Supply and fixing of **building name boards using aluminium composite panel (ACP)** tender”. The DDs shall reach on or before the date and time of bid opening.
5. EMD of the unsuccessful bidders will be returned after opening the price bids and EMD of the successful bidder will be refunded after three months from the date of successful execution of the contract.
6. To avail the concessions available to MSMEs, such bidders are required to upload, the registration certificate issued by NSIC.
7. Bidders are advised to submit the tender strictly based on the terms and conditions specified specification contained in the Tender Documents and not to stipulate any deviations. Conditional bids will be summarily rejected.
8. Price bids of the responsive bidders will be opened.

B. Eligibility of the bidders

1. The bidder shall be registered company/firm
2. The bidder shall have valid trade license for sale/ Supply of the items mentioned in Annexure I
3. The bidder shall not be black listed by any Govt./Semi Govt./Private Institution. A self-certificate in this regard shall be enclosed.
4. The bidder shall be free from the encumbrance and there shall not be any vigilance case/ CBI case/ Court Case pending against him. A self-certificate in this regard shall be enclosed.
5. The firm should be registered with the Sales Tax and other required statutory registrations.
6. The firm should have an experience of at least 3 years in supply and fixing of sign/ name boards / signage or any other similar works.
7. Average Annual turnover during the past three years (2012-13 to 2014-15) should be at least Rs. 18,00,000. The bidder should enclose balance sheet and IT returns for the said three years.
8. List of clients served highlighting government clients along with contact numbers and work order copies to be furnished.
9. The bidder should produce the evidence of executing similar works for government department or PSU for the value of at least Rs. 5,00,000 in one to three orders.

C. Each Bidder shall upload the following digitally signed documents

Packet I

1. Annexure –I and II, Firm registration certificate, NSIC registration certificate (if applicable)
2. Certification for OEM or authorised dealership for supply of items /specified in Annexure – I
3. Sales Tax Registration Certificate and /or service tax Registration Certificate, PAN Card.
4. ITRs for the last three years from the Assessment Years from 2013-14.
5. Audited Profit and Loss account for last 3 financial years from 2012-13.
6. Auditors certificate indicating the turnover for last 3 financial years from 2012-13.
7. Work orders/purchase orders to meet the eligibility requirements.

Packet II

8. Annexure III – Price Bid.

D. Terms and Conditions

1. The bidders are instructed to ensure their eligibility to participate in the tender as per tender norms and shall upload relevant supporting documents of fulfilling their eligibility.
2. The prices quoted should be valid for 3 months from the date of opening of the Price Bid.
3. Bidders can visit the campus and discuss with the coordinator of procurement or for understanding the nature of the work during the officer hours.
4. All **building name boards using aluminium composite panel (ACP)** shall be fixed within 15 days from the date of award of contract.
5. The inspection of the material and work will be conducted by the representative of CUK at site on the basis of technical specifications of the purchase order.
6. Payment will be made after fifteen days of satisfactory fixing of boards as per specifications.
7. Material offered should be warranted for its quality for 3 years from the date of installation and any defect is reported during the warranty period the items should be replaced with new piece by the firm within one week free of cost.
8. The bidder shall provide security of 10 percent of the total value of the contract as security deposit either through DD or Bank guaranty for the warranty period.
9. The University reserves the right to split the job into two or more parts and to award the work to separate agencies/ contractors. Work will be awarded to the lowest bidder, subject to the work experience and fulfilment of other terms and conditions and specifications.
10. The University reserves the right to postpone and/or extend the date of receipt or to withdraw the tender notice or not to place the order or to place order for part or full quantities without assigning any reason thereof at any stage of the tender. In such an event, bidders shall not be entitled to any compensation, in any form whatsoever.
11. Canvassing in connection with the tender is strictly prohibited and the tenders submitted by such tenderers indulging in such practices are liable to be rejected. Also CUK reserves the right to debar the firm for minimum one year as per the Company policy.
12. In case the contractor fails to complete the whole work within the stipulated period, and clear the site, he shall be liable to pay liquidated damages @ 0.5% (One Half of one percent only) of the value of contract per week and or part thereof of the delay subject to a maximum of 10% (ten percent only) of the value of the contract. The parties agree that this is a genuine pre-estimate loss / damage which will be suffered on account of delay on the part of the Contractor and the said amount will be payable on demand without there being any proof of the actual loss of damages caused by such delay.
13. The amount of compensation may be adjusted or set-off against any sum payable to the Contractor under this or any other contract with the Corporation.
14. The contractor shall at his own expense arrange for the safety norms as per Government of India norms with respect to all labour directly or indirectly employed for performance of the works and shall provide all facilities in connection therewith.
15. The contractor shall provide and maintain at his own expenses guards and fencing when and where necessary or required by the University for the Protection of the works or for the safety and convenience of those employed on the works or the public.

16. The university shall not be liable for any accident, injury or for any other mishap caused to him/them/their employees/agents and labour employed by the contractor and for any kind of damage during the execution of the contract or work done. For any kind of such injury or loss caused to any person/persons mentioned herein above, the contractor shall be exclusively liable.
17. If the contractor or his workmen or employees injure or destroy any part of the building in which they may be working or any building, road, fence etc., continuous to the premises on which the work or any part of it is being executed, or if any damage to the work while in progress the contractor shall upon receipt of a notice in writing in that behalf make the same good at his own expense.
18. In case of repairs and maintenance works, splashes and dropping from white washing, painting, etc. shall be removed and surfaces cleaned simultaneously with completion of these items of work in individual rooms, quarters or premises, etc. where the work is done, without waiting for completion of all other items of work in the contract. In case the contractor fails to comply with the requirements of this condition, the concerned authority shall have the right to get the work done by other means at the cost of the contractor. Before taking such action, however, the concerned authority shall give three days' notice in writing to the contractor.
19. Any legal action taken or proceeding initiated on any of the terms of the agreement shall be only in Kalaburagi jurisdiction.
20. The University reserves the right to accept or reject any tender without assigning any reason.
21. If tender opening day happens to be holiday, the next working day will be treated as tender opening day.
22. Price bids of all the bidders whose technical bids are qualified will be open.

REGISTRAR
CENTRAL UNIVERSITY OF KARNATAKA

ANNEXURE A- TECHNICAL SPECIFICATIONS

Printing on ACP Sheet and fixing on building wall (white reflective letters on green background)

Sl. no	Kannada	Hindi	Board name	Location	max. size
1	ನೀರಿನ ತೊಟ್ಟಿ (2 ಲಕ್ಷ ಲೀಟರ್)	पानी की टंकी (2 लाख लीटर)	WATER TANK(2 lakh litres)	opposite guest house	height 3 feet x width 8 feet letter size 7"
2	ವಿದ್ಯುತ್ ಉಪಕೇಂದ್ರ : 1	विद्युत उपकेंद्र : I	SUBSTATION : I	beside the ladies hostel temporary structure	
3	ವಿದ್ಯುತ್ ಉಪಕೇಂದ್ರ : 2	विद्युत उपकेंद्र : II	SUBSTATION : II	to temporary structure near gents hostel	
4	ಮುಖ್ಯ ಜಲಸಮತೋಲನ ತೊಟ್ಟಿ	मुख्य संतुलन टंकी	MAIN BALANCING RESERVOIR	near to gate two small buildings, on top	
5	ಜಲಶುದ್ಧೀಕರಣ ಕೇಂದ್ರ -1	मल शोधन संयंत्र - I	SEWAGE TREATMENT PLANT I		
6	ಜಲಶುದ್ಧೀಕರಣ ಕೇಂದ್ರ -1	मल शोधन संयंत्र - II	SEWAGE TREATMENT PLANT :II	Near BSNL Tower	
7	ಸೌರವಿದ್ಯುತ್ ಕೇಂದ್ರ	सौर पार्क	SOLAR PARK		height 3 feet x width 8 feet letter size 7"
8	ಸಮ ಕುಲಪತಿಗಳ ನಿವಾಸ	समकुलपति निवास	PRO VICE-CHANCELLOR'S RESIDENCE	Front Building wall	height 3 feet x width 8 feet letter size 7"
9	ಕುಲಸಚಿವರ ನಿವಾಸ	कुलसचिव निवास	REGISTRAR 'S RESIDENCE	Front Building wall	
10	ಪರೀಕ್ಷಾ ನಿಯಂತ್ರಣಾಧಿಕಾರಿಗಳ ನಿವಾಸ	परीक्षा नियंत्रक निवास	CONTROLLER OF EXAMINATIONS' RESIDENCE	Front Building wall	
11	ವಿತ್ತಾಧಿಕಾರಿಗಳ ನಿವಾಸ	वित्त अधिकारी निवास	FINANCE OFFICER 'S RESIDENCE	Front Building wall	
12	ಅತಿಥಿ ಗೃಹ	अतिथि गृह	GUEST HOUSE	Facing Main Road on wall top	
13	ಉಪಹಾರ ಗೃಹ	उपहार गृह	CANTEEN	main entrance - right side wall	
14	ಡೀನ್, ವಿದ್ಯಾರ್ಥಿ ಕಲ್ಯಾಣ	डीन, छात्र कल्याण	DEAN OF STUDENTS WELFARE	in front of health centre	
15	ವಾಣಿಜ್ಯ ಮಳಿಗೆ	खरीदारी भवन	SHOPPING COMPLEX	on top of Entrance wall	

16	ಬೋಧಕೇತರರ ವಸತಿ ಗೃಹ - ಎ	ಕರ್ಮಚಾರಿ ನಿವಾಸ : ಆ	STAFF RESIDENCES : A	side of the building
17	ಬೋಧಕೇತರರ ವಸತಿ ಗೃಹ - ಬಿ	ಕರ್ಮಚಾರಿ ನಿವಾಸ : ಬಿ	STAFF RESIDENCES : B	side of the building
18	ಬೋಧಕೇತರರ ವಸತಿ ಗೃಹ - ಸಿ	ಕರ್ಮಚಾರಿ ನಿವಾಸ : ಸಿ	STAFF RESIDENCES : C	side of the building
19	ಬೋಧಕೇತರರ ವಸತಿ ಗೃಹ - ಡಿ	ಕರ್ಮಚಾರಿ ನಿವಾಸ : ಡಿ	STAFF RESIDENCES : D	side of the building
20	ಬೋಧಕೇತರರ ವಸತಿ ಗೃಹ - ಡಿ	ಕರ್ಮಚಾರಿ ನಿವಾಸ : ಡಿ	STAFF RESIDENCES : D	side of the building
21	ಬೋಧಕೇತರರ ವಸತಿ ಗೃಹ - ಈ	ಕರ್ಮಚಾರಿ ನಿವಾಸ : ಈ	STAFF RESIDENCES : E	side of the building
22	ಬೋಧಕೇತರರ ವಸತಿ ಗೃಹ - ಈ	ಕರ್ಮಚಾರಿ ನಿವಾಸ : ಈ	STAFF RESIDENCES : E	front of the building on top
23	ಬೋಧಕೇತರರ ವಸತಿ ಗೃಹ - ಏಫ್	ಕರ್ಮಚಾರಿ ನಿವಾಸ : ಏಫ್	STAFF RESIDENCES : F	side of the building
24	ಬೋಧಕೇತರರ ವಸತಿ ಗೃಹ - ಏಫ್	ಕರ್ಮಚಾರಿ ನಿವಾಸ : ಏಫ್	STAFF RESIDENCES : F	side of the building
25	ವಿದ್ಯಾರ್ಥಿ ವಸತಿ ನಿಲಯ - ಎ ಬ್ಲಾಕ್	ಪುರುಷ ಛಾತ್ರಾವಾಸ ಏ ಬ್ಲಾಕ್	GENTS HOSTEL A BLOCK	to temporary structure near Gents Hostel
26	ವಿದ್ಯಾರ್ಥಿ ವಸತಿ ನಿಲಯ - ಬಿ ಬ್ಲಾಕ್	ಪುರುಷ ಛಾತ್ರಾವಾಸ ಬಿ ಬ್ಲಾಕ್	GENTS HOSTEL B BLOCK	
27	ವಿದ್ಯಾರ್ಥಿ ವಸತಿ ನಿಲಯ - ಸಿ ಬ್ಲಾಕ್	ಪುರುಷ ಛಾತ್ರಾವಾಸ ಸಿ ಬ್ಲಾಕ್	GENTS HOSTEL: C BLOCK	to temporary structure near Ladies Hostel (near to substations)
28	ವಿದ್ಯಾರ್ಥಿನಿಯರ ವಸತಿ ನಿಲಯ - ಎ ಬ್ಲಾಕ್	ಮಹಿಲಾ ಛಾತ್ರಾವಾಸ ಏ ಬ್ಲಾಕ್	LADIES HOSTEL A BLOCK	
29	ವಿದ್ಯಾರ್ಥಿನಿಯರ ವಸತಿ ನಿಲಯ - ಬಿ ಬ್ಲಾಕ್	ಮಹಿಲಾ ಛಾತ್ರಾವಾಸ ಬಿ ಬ್ಲಾಕ್	LADIES HOSTEL B BLOCK	near water treatment plant
30	ವಿದ್ಯಾರ್ಥಿನಿಯರ ವಸತಿನಿಲಯ - ಸಿ ಬ್ಲಾಕ್	ಮಹಿಲಾ ಛಾತ್ರಾವಾಸ ಸಿ ಬ್ಲಾಕ್	LADIES HOSTEL C BLOCK	
31	ರಸೋಯಿ ಗೃಹ	ರಸಾಝಿ ಗೃಹ	RASOI GHAR	near to boys hostel and girls hostel (kitchen)
32	ವಿದ್ಯಾರ್ಥಿ ನಿಲಯ	ಪುರುಷ ಛಾತ್ರಾವಾಸ	GENTS HOSTEL	front of the building on top
33	ವಿದ್ಯಾರ್ಥಿನಿಯರ ನಿಲಯ	ಮಹಿಲಾ ಛಾತ್ರಾವಾಸ	LADIES HOSTEL	side of the building

- 1) ACP thickness 4 mm
- 2) Fixing should be done on the building wall. Building height is approximately between 20-30 feet
- 3) ACP sheet should be fixed on 1 inch square pipe frame
- 4) Rust proof colour should be painted on frame
- 5) Reflective colour as per University norms
- 6) White colour reflective letter fixed on green background
- 7) Maximum size high 3 feet x width 8 feet
- 8) Maximum high of the letter 7" in **bookman old style font**

Date: _____
Place: _____

Signature of the authorised person: _____
Name: _____
Designation: _____
Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm)

Annexure II

Tender Application and Declaration Form

1. Name of the Firm:
- a. Full Postal Address:.....
- b. Mobile No.
- c. Telephone No.
.....
- d. Fax
No.....
- e. E.mail Id:.....

2. Payment details

Sl. No.		Process Fees	EMD Fees
a.	DD No.		
b.	DD Amount		
c.	Date		
d.	Bank / Branch		

3. Date of Establishment of Firm.....
4. Registration No. of Firm:.....
5. Name & Address of Branch / Sister Concerned:
6. Type of Organization : Proprietary / partnership / HUF / Company
7. Is your firm participating as Principal Manufacturer or Authorized dealer:
8. Give details of any Government contracts executed during the last twelve months (attach separate sheet, if necessary):.....

UNDERTAKING

- a. I the undersigned certify that: I have gone through the terms and conditions mentioned in the tender document and willing to abide with all the terms and conditions mentioned in the tender document.
- b. The rates quoted by me are valid and binding upon me for the entire period of contract.
- c. It is also certified that Item quoted is of Standard Quality and workmanship.
- d. I hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period, if I qualify in the tendering process.
- e. I give the rights to the Central University of Karnataka forfeit the earnest money deposited by me if any delay occurs on my part or if I fail to comply with the terms and conditions mentioned in the tender document.
- f. There is no vigilance/CBI case or court case pending against my firm **nor** is my firm
- g. Blacklisted by any agency/department.

Signature of the authorised person:_____

Date:_____

Name:_____

Place:_____

Designation:_____

Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm)

Annexure III - Price Bid

Sl.no	Description	Price excluding taxes and including all the cost of material, transportation and fixing.	Taxes	Price inclusive of taxes
1	Supply and fixing of building name boards using aluminium composite panel (ACP) as given in Annexure I			
	Price inclusive of all taxes in words			

Date: _____
Place: _____

Signature of the authorised person: _____
Name: _____
Designation: _____
Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm)