

NO CUK/TENDER/2016-17/AUDIO LECTERN /09

Date: 05-08-2016

**TENDER NOTICE FOR SUPPLY AND INSTALLATION OF AUDIO LECTERN FOR
SEMINAR HALLS**

(THROUGH E-PROCUREMENT MODE ONLY)

Online electronic bids are hereby invited for and on behalf of Central University of Karnataka, for **Supply and installation of Audio Lectern for seminar halls** of Central University of Karnataka (as per Annexure-1) as briefly described hereunder:

1.	Name of the work	Supply and fixing of audio lectern for seminar halls (as per Annexure-1).
2.	Quantity	8 Units
3.	Bid submission mode	Through e-Procurement mode on Central Public Procurement Portal (www.eprocure.gov.in/eprocure/app) Two packet system: Packet 1 -Techno-Commercial Bid Packet 2 -Price Bid.
4.	Tender Processing Fee Rs. 500 Earnest Money Deposit Rs.8,000/-	Payable through Demand Draft drawn on any nationalized bank in favour of “ Central University of Karnataka ” payable at Kalaburagi. The DDs should be sent to “The Registrar, Central University of Karnataka, Kadaganchi -585367, Kalaburagi District” in sealed envelope by super scribing as “ DDs for Audio Lectern for seminar halls Tender ”. The DDs shall reach on or before the date and time of bid opening.
5.	Date and time of availability of bid document in the CPP portal.	From 11.00 Hrs. of 06.08.2016 to 17.00 Hrs. of 27.08.2016
6.	Last date and time for submission of bids through CPP portal.	17.00 Hrs. of 27.08.2016
7.	Date and time of opening technical bids.	15.00 Hrs. of 29.08.2016

A. Instructions to Bidders

1. Bids are to be submitted online through e-Procurement portal (www.eprocure.gov.in/eprocure/app) of the Central Public Procurement Portal (CPP portal).
2. Bids submitted offline will not be considered.
3. Bidders are instructed to read and understand the eligibility criteria and terms and conditions.
4. Tender processing fee and EMD is Payable through separate Demand Drafts drawn on any nationalized bank in favour of “Central University of Karnataka” payable at Kalaburagi. The DDs should be sent to “The Registrar, Central University of Karnataka, Kadaganchi -585367, Kalaburagi District” in sealed envelope by super scribing as “DDs for Supply and fixing of **audio lectern for seminar halls** tender”. The DDs shall reach on or before the date and time of bid opening.
5. EMD of the unsuccessful bidders will be returned after opening the price bids and EMD of the successful bidder will be refunded after three months from the date of completion of the contract.
6. To avail the concessions available to MSMEs, such bidders are required to upload, the registration certificate issued by NSIC.
7. Bidders are advised to submit the bid strictly based on the terms and conditions specified specification contained in the Tender Documents and not to stipulate any deviations. Conditional bids will be summarily rejected.
8. Price bids of the only responsive bidders will be opened.

B. Eligibility of the bidders

1. The bidder shall be registered company/firm
2. The bidder shall have valid license for manufacture / Sale/ Supply of the items mentioned in Annexure I
3. The bidder shall not be black listed by any Govt./Semi Govt./Private Institution. A self-certificate in this regard shall be enclosed.
4. The bidder shall be free from the encumbrance and there shall not be any vigilance case/ CBI case/ Court Case pending against him. A self-certificate in this regard shall be enclosed.
5. The firm should be registered with the Sales Tax and other required statutory registrations.
6. The firm should have an experience of at least 3 years in supply and fixing of Audio Lectern for seminar halls.
7. Annual turnover during the past three years (2012-13 to 2014-15) should be at least Rs. 10,00,000.

The bidder should enclose balance sheet and IT returns for the said three years.

8. List of clients served highlighting government clients along with contact numbers and work order copies to be furnished.
9. The bidder should produce the evidence of executing similar works for government departments/ Universities/ PSU for the value of at least Rs. 3,00,000 in one to three orders.

C. Each Bidder shall upload the following digitally signed documents

Packet I

1. Annexures –I and II, Firm registration certificate, NSIC registration Certificate if applicable.
2. Certification for OEM or authorised dealership for supply of items /specified in Annexure – I, product leaflet.
3. Sales Tax Registration Certificate and /or Service Tax Registration Certificate, PAN Card.
4. ITRs for the last three years from the Assessment Years from 2013-14.
5. Audited Profit and Loss account for last 3 financial years from 2012-13.
6. Auditors certificate indicating the turnover for last 3 financial years from 2012-13.
7. Work orders/purchase orders to meet the eligibility requirements.

Packet II

8. Annexure III – Price Bid.

D. Terms and Conditions

1. The price quoted should be inclusive of all charges viz. packing, forwarding, local taxes, railway freight, transit insurance etc. and fixing as well as installation of **audio lectern in various seminar halls** of at CUK, Kadaganchi, Kalaburgi.
2. The rates should be quoted for a single unit and also for the total quantity required by the University. L1 would be identified based on the cumulative total cost of the Smart Boards for class rooms.
3. Losses or damages in transit should be born by the supplier.
4. Quotation validity should be at least for 90 days
5. Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The University reserves the right to select the **audio lectern for seminar hall** of any bid under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support and training, offer of additional / special features, Compatibility with the existing System, etc.

6. The payment for the ordered items shall be released after delivery and satisfactory installation of the **audio lectern for seminar hall**.
7. The undersigned is not bound to accept the lowest tender and may reject any tender or any part of the tender without assigning any reason thereof.
8. The bidder shall provide security of 10 percent of the total value of the order value as security deposit either through DD or Bank guaranty for the warranty period of the items supplied.
9. The price shall be quoted both in figures and words.
10. (a) Penalty : If the supplier fails to deliver the **audio lectern for seminar hall** for Central University Karnataka within the period specified in the tender document, the University may, at its discretion, allow an extension in time subject to recovery from the bidder as agreed liquid damages, and not by way of penalty, a sum equal to 10 percentage of the value of order which the bidder has failed to supply for period of delay.
(b) In case of failure to supply the **audio lectern for seminar hall** for Central University within the prescribed time and in accordance with the specifications given in the quotations, the University reserves right to cancel the order and forfeit EMD.
11. The University reserves the right to accept or reject any tender without assigning any reason.
12. The University reserves the right to verify/seek confirmation of all original documentary evidence submitted by the vendors in support of the tenders, specifications for eligible criteria. In case any information furnished by vender is found false/incorrect the tender will be rejected.
13. Delivery and installation of the item shall be made within shall be 15 days from the date of Award of contract.

REGISTRAR
CENTRAL UNIVERSITY OF KARNATAKA

Annexure I- Technical Specifications

Sr No	Minimum requirements : Description with Technical Details	Qty	Brand / Model/	Specifications	Additional features, if any
01	<p>AUDIO LECTERN:</p> <ol style="list-style-type: none"> 1. All in One Design 2. Ready to use Podium Lectern, only assembling needed 3. Built-in amplifier with FM receiver with capacity to receive 2 channels (or more) from FM microphones, with options for auxillary outputs for speakers 4. 1 Goose Neck Microphone, LED Light, 1 Wireless Handheld Mic & 1 Wireless Collar Mic 5. Top Platform ideal for speech delivery, lectures and meeting 6. Outputs: 1 REC Output, Speaker output. Inputs: 1 external Mic input & 1 Aux input 7. Power Input: 220 ~ 240VAC 8. Freq Response: 100Hz-16KHz 9. Control: Bass, Treble & Volume Control 10. dimension: 580(L) X 420 (W) X 1100 (H)mm 11. MP3 compatible USB- SD card port with recording facility and FM player 12. built in foldable laptop table 13. Built in speaker with 4 inch woofer and tweeter (total output wattage 60 RMS or more) 	08			

Date: _____
Place: _____

Signature of the authorised person: _____
Name: _____
Designation: _____
Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm.

Annexure II
Tender Application and Declaration Form

1. Name of the Firm:
- a. Full Postal Address:.....
.....
.....
- b. Mobile No.
- c. Telephone No.
- d. Fax No.....
- e. E.mail Id:.....

2. Payment details

Sl. No.	Items	Process Fees	EMD Fees
a.	DD No.		
b.	DD Amount (Rs.)		
c.	Date		
d.	Bank / Branch		

3. Date of Establishment of Firm.....
4. Registration No. of Firm:.....
5. Name & Address of Branch / Sister Concern:
6. Type of Organization : Proprietary / Partnership / HUF / Company
7. Is your firm participating as Principal Manufacturer or Authorized dealer :
8. Give details of any Government contracts executed during the last twelve months (attach separate sheet, if necessary):.....

UNDERTAKING

I the undersigned certify on behalf of my / our firm that:

- a) I have gone through the terms and conditions mentioned in the tender document and willing to abide with all the terms and conditions mentioned in the tender document.
- b) The price quoted is for the entire period of contract.
- c) Item quoted is of Standard Quality.
- d) I hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period, if I qualify in the tendering process.
- e) I give the rights to the Central University of Karnataka to forfeit the Earnest Money Deposited by me if any delay occurs on my part or if I fail to comply to the terms and conditions mentioned in the tender document.
- f) There is no vigilance/CBI case or court case pending against my firm **nor** is my firm blacklisted by any agency/department.

Date: _____
Place: _____

Signature of the authorised person: _____
Name: _____
Designation: _____
Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm.

Annexure III - Price Bid

Sl.No.	Description	Quantity	Price per unit excluding taxes	Price for 8 units excluding taxes but including the cost of transportation handling, fixing and installation.	Total price inclusive of taxes and other charges for 8 pieces
1	Supply, fixing and installation of the audio lectern for seminar halls of CUK, Kadaganchi as given in Annexure I				
In words					

Date: _____
Place: _____

Signature of the authorised person: _____
Name: _____
Designation: _____
Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm.